

ATTENDEES

Andrew Fuller (Chair, Independent, voting)
Charlotte Whitaker (Manager, no voting rights)
Stephen Cooksey (Councillor, voting)
Clayton Wellman (Councillor, voting)
Beccy Gunn (Leisure and Tourism, voting)
Philip Downer (Independent, voting)
Geoff Evans (Leisure and Tourism, voting)
Rick Parish (Independent, voting)
Gillian Harris (Independent, voting)
Laura Caudery (Night time economy, voting)
Emily Ayres (MVDC Observer)
Lisa Edwards (Leisure and Tourism, voting)
Nick Boot (Office, voting)

Tracy St.Clair (IN ATTENDANCE)

		ACTION	TIME
1.	Item 1 - Welcome and Introductions		
1.1	Andrew opened the meeting and welcomed everyone. Apologies had been received from Ben Curtis	INFO	-
2.	Item 2 – Approval of Last Month’s Minutes		
2.1	The minutes of the previous meeting in May were all approved.	INFO	-
3.	Item 3 – BID Update: Town Centre Recovery and Budgets		
3.1	<p>Levy collection, National stores and independent businesses have paid in April and May. If just the bill is sent out an email or letter will accompany it. A vote was approved to send out reminders.</p> <p>The BID team will have a gazebo in town between 10am and 3pm on Thursday 11th June to hand out floor stickers and hand sanitisers.</p> <p>Budget projects that need completing total £42,000 with savings of £12,250. The question was asked as to whether the money is used to complete the projects or either Mole Valley free parking or the midterm review items. Further discussion required.</p> <p>Budget Projections General marketing could be undertaken on a project by project basis to save money. The Artisan market music could be removed saving £400 per month and replaced with an iPod. The Christmas festival stall price could be increased if it was to go ahead.</p> <p>A potential saving on general marketing could be £8,250 plus £4k on the Christmas festival totalling a saving of £12,250. The board agreed on the savings going ahead.</p>	INFO	-

	<p>Consultation letters to be sent out in July to respond to levy payers on going forward with Christmas festival and other projects.</p> <p>Town Centre Recovery To help retailers, workshops would be ideal to get a presence online for businesses. A lot of traders in West Street were unable to trade online and as well as other businesses.</p> <p>Social Media It was agreed that a subgroup be set up to put together a strategy before meeting up with Taz.</p> <p>Training Session The training session that took place was very well received and how it relates to Dorking. Discussion group to meet up.</p>		
4.	Item 4 – MVDC Parking and Event Space Offer		
4.1	<p>The free car parking offer will still be available when the time is right.</p> <p>The total car parking spaces available stands between 800 – 900 free spaces across the 4 car parks.</p> <p>Closure of the bays on South Street have taken place. Parking charges will commence from 6th July, and enforcement officers have returned.</p> <p>Queuing arrangements, Sainsbury’s are going to allowing queuing at the back of the store. People will be monitored on a daily basis in the town to ensure queuing and social distancing is being adhered to.</p> <p>The one-way system is yet to be sorted out. The pavement decals are to be placed elsewhere as the council are against them on the pavement.</p> <p>New signs to explain the guidelines will be going out, such as information in respect of using Ringo instead of the touch payment machine in car parks, and the toilets will be reopening with hand towels instead of air driers.</p>	INFO	-
5.	Item 5 – MVDC Update		
5.1	A business recovery program through 3 webinars that is free to all Mole Valley businesses, along with 1 to 1 support will take place.	INFO	-
6.	Item 6 – Review next steps and action points		
6.1	<ul style="list-style-type: none"> • Charlotte to send out the midterm review to board members. • Charlotte to email the points raised for lobbying. • Charlotte to arrange meeting for forum group. • Clayton to find out about re-routing the buses. • Charlotte to send the slides of the training session. • Clayton to circulate the cabinet members email address. • Emily to email webinar dates. 	INFO	

7.	Item 7 - AOB		
7.1	The discretionary Council grants are available until the end of the month, for businesses that were not paying business rates but property expenses.	INFO	
	NEXT MEETING		
	The meetings are the second Tuesday of the month – the next meeting is schedule for 18th June 2020.		